

## **8 Wastes of Lean**

**An easy way to remember: TIM WOODS**

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**T** – Transport – Moving people, products & information

**I** – Inventory – Storing parts, pieces, documentation ahead of requirements

**M** – Motion – Bending, turning, reaching, lifting

**W** – Waiting – For parts, information, instructions, equipment

**O** – Over production – Making more than is IMMEDIATELY required

**O** – Over processing – Tighter tolerances or higher grade materials than are necessary

**D** – Defects – Rework, scrap, incorrect documentation

**S** – Skills – Not utilizing capabilities, delegating tasks with inadequate training